

Referred Candidate Tracking Form

Thank you for referring a top candidate to Boly:Welch! We appreciate the opportunity to keep in touch with you and we value the connections that you bring to our relationship. You are eligible to receive a bonus for each candidate that you personally refer to us.

Effective January 1, 2017, the referred candidate must have worked the guarantee period for a Direct-Hire or 100 hours on a Contract/Temporary assignment. Please submit the tracking form within the first six months of the Direct-Hire or Temporary placement.

Select One:

_____ Direct-Hire bonus is \$100.00 after the candidate has worked the guarantee period and payment has been received from the client.

_____ Contract/Temporary Assignment bonus is \$100.00 after the referred candidate has worked 100 hours.

Your Name: _____

Current Address: _____

Current Email Address: _____

Candidate Name: _____

Please keep a copy of this form for your own records and return the original to the Boly:Welch Accounting Department at timecards@bolywelch.com

----- Office Use Only -----

Client Company: _____

Candidate's Start Date: _____

Job Order #: _____ Approved by: _____

Approved by Pat, Diane, or Andrew: _____