

Date: _____

Employee Name: _____ Email to: timecards@bolywelch.com

Employee Phone: _____ B:W Phone: (503) 242-1300

boly:welch

503.242.1300
920 SW Sixth Ave
Mezzanine North
Portland OR 97204
timecards@bolywelch.com

		EMPLOYEE NAME					
COMPANY NAME		EMPLOYEE SIGNATURE					
FINAL TIMECARD FOR ASSIGNMENT? <input type="checkbox"/> YES <input type="checkbox"/> NO		I certify that I have worked the hours listed on this timecard			LAST 4 DIGITS OF SS#		
		WEEK ENDING (SUNDAY)		YEAR			
		MO.	DAY	YEAR			
<p>Being duly authorized on behalf of the Client, the person signing this timecard is the Client's authorized representative and hereby certifies that the work was performed in a satisfactory manner. I have reviewed the fees of Boly:Welch and accept the terms and conditions therein. I further understand that all fees are due upon receipt of invoice and subject to a 1 1/2% per month interest charge on the unpaid balance (18% per annum). In the event that the Client fails to pay the charges of Boly:Welch, all litigation costs plus reasonable attorney fees will also be due. The undersigned also acknowledges and accepts the terms and conditions listed on this timecard whereby the employee has been supplied by Boly:Welch.</p>		DAY	DATE	TIME STARTED	TIME FINISHED	LESS LUNCH	TOTAL HOURS
		MON					
		TUES					
		WED					
		THUR					
		FRI					
		SAT					
		SUN					
FOUR (4) HOUR MINIMUM BILL TO CLIENT PER PERSON PER DAY							
COMPANY REPRESENTATIVE SIGNATURE							
DIVISION / DEPARTMENT		ROUND TIME STARTED AND TIME FINISHED TO NEAREST 1/4 HOUR			DO NOT INCLUDE LUNCH TIME		TOTAL HOURS

4/2018

CLIENT AGREEMENT

It is agreed that the Client represents that its work site complies with all OSHA and other applicable rules and regulations.

A Fee will be collected from Client upon hire for any Boly:Welch candidate that is selected by Client directly or indirectly, by itself or on behalf of any other person, firm, corporation, other entity, or shared workspace organizations, whether as principal, agent, employee, stockholder, partner, member, officer, director, sole proprietor for a Direct-Hire, Temporary or Temp-to-Hire position within one year of presentation or conclusion of assignment. The fee is calculated based upon Boly:Welch's fee schedule.

Boly:Welch will not be held responsible for any claims of alleged wrongful acts on the part of the employee unless such claims against Boly:Welch's dishonesty bond are reported in writing within ten (10) working days of the discovery of the supposed act.

The Client shall indemnify, defend and hold Boly:Welch and its affiliates harmless from any and all liability, costs, claims, judgements, expenses (including attorney's fees) or damages related to such employee's actions or omissions while performing services for the Client. Furthermore, the Client shall hold Boly:Welch and its affiliates harmless from any liability for any action or omissions of any employee placed as a direct-hire by Boly:Welch.

It is agreed that the insurance furnished by Boly:Welch does not cover the operation of any motor vehicles licensed for highway use by any Boly:Welch employee, nor does it cover physical loss or damage of machinery, equipment, or materials while in the care, custody, or control of a Boly:Welch employee.

It is agreed that the Client shall accept full responsibility for bodily injury, property damage, fire, theft, collision or public liability claims arising out of the operation of a licensed motor vehicle for the Client.

Boly:Welch assumes no responsibility if a Boly:Welch employee handles cash, securities, or other valuables. A Boly:Welch accounting employee cannot render a professional opinion on any financial statement on behalf of Boly:Welch. A Boly:Welch employee cannot sign his/her name or the Boly:Welch name to any financial statement or any tax return while on an assignment to a Client.

Please call Boly:Welch payroll to confirm receipt of timecard at (503) 242-1300

If you do not have access to email, please fax your timecard to (503) 323-9087